

Wednesday, 17 May 2023

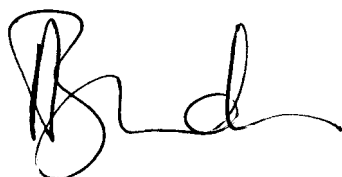
Meeting of the Council

Dear Member

I am pleased to invite you to attend a meeting of Torbay Council which will be held in **The Burdett Room, Riviera International Conference Centre, Chestnut Avenue, Torquay, TQ2 5LZ** on **Thursday, 25 May 2023** commencing at **5.30 pm**

The items to be discussed at this meeting are attached.

Yours sincerely,



Anne-Marie Bond
Chief Executive

(All members are summoned to attend the meeting of the Council in accordance with the requirements of the Local Government Act 1972 and Standing Orders A5.)

Together Torbay will thrive

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June Gurry, Town Hall, Castle Circus, Torquay, TQ1 3DR

Email: governance.support@torbay.gov.uk - www.torbay.gov.uk

Meeting of the Council Agenda

1. Apologies for absence

2. Declarations of interests

- (a) To receive declarations of non pecuniary interests in respect of items on this agenda

For reference: Having declared their non pecuniary interest members may remain in the meeting and speak and, vote on the matter in question. A completed disclosure of interests form should be returned to the Clerk before the conclusion of the meeting.

- (b) To receive declarations of disclosable pecuniary interests in respect of items on this agenda

For reference: Where a Member has a disclosable pecuniary interest he/she must leave the meeting during consideration of the item. However, the Member may remain in the meeting to make representations, answer questions or give evidence if the public have a right to do so, but having done so the Member must then immediately leave the meeting, may not vote and must not improperly seek to influence the outcome of the matter. A completed disclosure of interests form should be returned to the Clerk before the conclusion of the meeting.

(Please Note: If Members and Officers wish to seek advice on any potential interests they may have, they should contact Governance Support or Legal Services prior to the meeting.)

3. Appointment of Overview and Scrutiny Co-ordinator and Scrutiny Lead Members

4. Appointments to Council Committees, Working Parties and Other Bodies and Appointment of Committee Chairmen/women and Vice-Chairmen/women for 2023/2024

To consider a report that seeks to appoint the Council's committees, working parties, Chairmen/women and Vice-Chairmen/women, outside organisations and other groups.

5. Calendar of Meetings for 2023/2027

To approve the programme of ordinary meetings of the Council for the four year term up to May 2027.

6. Composition and Constitution of the Cabinet and Record of Delegations of Executive Functions

To receive details from the Leader of the Council of the composition and constitution of the Cabinet for 2023/2024, together with the record of delegations of Executive functions (in accordance with Standing Order C2).

7. Scheme of Delegation for Council Functions

To agree the scheme of delegation for Council functions as set out in Part 3 of the Constitution in so far as they relate to Council functions.

(view:

<https://www.torbay.gov.uk/DemocraticServices/ieListMeetings.aspx?CId=458&info=1>)

8. Overview and Scrutiny Annual Report 2022/2023

(Pages 4 - 19)

To receive the Overview and Scrutiny Annual Report for 2022/2023.

9. Constitution Amendment Local Protocol - Civic and Ceremonial

(Pages 20 - 37)

To consider a report that sets out proposed updates and revisions to the Local Protocol for Civic and Ceremonial in order to reflect current practice.

10. Statutory Officer Appointment

To confirm the permanent Statutory Officer appointment of the Interim Monitoring Officer - Amanda Barlow.

Meeting Attendance

Please note that whilst the Council is no longer implementing Covid-19 secure arrangements attendees are encouraged to sit with space in between other people. Windows will be kept open to ensure good ventilation and therefore attendees are recommended to wear suitable clothing.

If you have symptoms, including runny nose, sore throat, fever, new continuous cough and loss of taste and smell please do not come to the meeting.

Live Streaming

To encourage more people to engage in our public meetings the Council is trialling live streaming our Council meetings on our YouTube channel in addition to recording the meetings and publishing the recording on our website. To watch the meeting live please visit <https://www.youtube.com/user/torbaycouncil>.